

SET ETIQUETTE aka SETIQUETTE

General Production

- If filming at a stage and the red light is on, never enter the set. Filming is in progress.
- One sound of the warning bell means camera is rolling and two chimes means it is cut.
- When the camera is rolling, turn off your walkie (or used an earbud) and always have your phone on silent or vibrate.
- Until they call “Cut” do not move about or speak.
- No guests are allowed on a set without permission from the Producers.
- Read the Call Sheet to avoid pestering the Assistant Director (AD) with questions that can be answered from it.
- Know the chain of command in the production department and ask the appropriate person for what you need.
- If you are Key, always let the AD know if you are stepping off set.
- Never take a photograph of an actor without his/her expressed permission. Do not ask them for their autograph.
- Never sit in a chair designated for Cast.
- Always knock before entering an actor’s trailer/dressing room.
- Be polite to the background/atmosphere talent.
- If you have a script to offer an actor, DON’T.
- Keep your acting tips to yourself.

Around the Camera

- Whenever you need to take a photograph that requires a flash on set, yell “Flashing” and wait a bit before taking the shot.
- Never look through the eyepiece of the camera without permission from the Director of Photography (DP).
- Always try to walk behind the camera when a shot is being set up.
- If you must step in front of the camera yell “Crossing.”
- Keep your hands off the slate if you are not in the Camera Department.
- Absolutely NO FOOD OR DRINK can be placed on the camera cart or cases.
- Do not stand in front of the lights.
- If you can see the camera lens, it can see you. Move.

Sound

- Don’t say anything on the set you wouldn’t want everyone to hear. You may be standing near an open mike. That applies to jokes as well as complaints.
- Avoid unexpected loud noises. You don’t want to deafen the Sound Department.
- Even if the shot is MOS, keep quiet during filming.
- Keep an eye out and feet off of the sound cables.
- No food or drink on or near the sound equipment.
- Don’t crowd the video Assist Operator. Ask if you can stand by if you need to.
- The screen is not there for your entertainment.

Electric & Lights

- Never plug anything into the hot box. Ask an electrician.
- Never move a light...and if you bump one by accident, notify the AD or Gaffer.
- Never place anything on top of a light or resting against it.
- Don't touch the lens or bulb of a lamp. Hot hot.
- Ask the electricians if you need a stinger (extension cord) or work light. Stay out of their kit and off their truck.

Grips

- Apple boxes are not chairs. Don't sit on them.
- If you need something from the Grips, "please" and "thank you" go a long way on a stressed set.
- If you jostle a stand, let the Grips know right away.
- Unless you have permission, don't touch the Grip equipment or help yourself to their expendables.
- Borrow from the Grip department only with permission and return it as soon as you are done with it.

Hair & Make-Up

- Knock and wait for a response before entering the Hair & Make-Up trailer or their designated area.
- Before entering a trailer, say "Stepping up"
- Don't pester the glam squad for freebies or beauty tips.
- Never touch an actor's face or hair during the shoot day.

Wardrobe

- Before entering the costume trailer, knock and wait until there's an answer.
- Never "borrow" anything from the costumer's kit.
- Don't ask the costumers to mend or clean your personal clothing.

Art Department

- Be careful not to bump into any part of the set to avoid nicks or chipping the paint.
- "Hot Set" means keep away and don't move anything. Walk around it if it's in your path.
- If you bring in on the set while working, take it away with you. That means set bags, drink cans and trash.
- Don't walk through set doors, even if they're practical. You never know what's behind it.
- Never use the furniture on a set. It's not there for your comfort.
- Don't bug the Art Department for any labels created for the production.

Props

- Never handle props on set without permission....especially prop guns. No exceptions.
- Never sit in or move a director's chair that is not designated for you.
- The food on set is not a snack. Go to the craft service table if you're hungry.
- Take care around breakaway glass shards. They're sharp.

Catering & Craft Service

- Always thank them.
- Don't complain about the food to them. Bring your own if you don't like it. They have a budget to work with.
- The craft service table is for the cast and crew, not your kid's lunch box. Buy your own snacks for home.

...And Furthermore

- The Set Medic provides emergency needs like aspirin and bandages. Buy your own vitamins.
- Clean up after yourself in the honey wagon.
- Park where the Location Department tells you.
- Unless needed, keep out of the picture cars.
- The animal actors are just as important as the other ones. Don't pet or distract them without the Trainer's permission. That goes for the other ones also.