SET ETIQUETTE aka SETIQUETTE

General Production
• If filming at a stage and the red light is on, never enter the set. Filming is in progress.
• One sound of the warning bell means camera is rolling and two chimes means it is cut.
• When the camera is rolling, turn off your walkie (or used an earbud) and always have your phone on silent or vibrate.
• Until they call “Cut” do not move about or speak.
• No guests are allowed on a set without permission from the Producers.
• Read the Call Sheet to avoid pester ing the Assistant Director (AD) with questions that can be answered from it.
• Know the chain of command in the production department and ask the appropriate person for what you need.
• If you are Key, always let the AD know if you are stepping off set.
• Never take a photograph of an actor without his/her expressed permission. Do not ask them for their autograph.
• Never sit in a chair designated for Cast.
• Always knock before entering an actor’s trailer/dressing room.
• Be polite to the background/atmosphere talent.
• If you have a script to offer an actor, DON’T.
• Keep your acting tips to yourself.

Around the Camera
• Whenever you need to take a photograph that requires a flash on set, yell “Flashing” and wait a bit before taking the shot.
• Never look through the eyepiece of the camera without permission from the Director of Photography (DP).
• Always try to walk behind the camera when a shot is being set up.
• If you must step in front of the camera yell “Crossing.”
• Keep your hands off the slate if you are not in the Camera Department.
• Absolutely NO FOOD OR DRINK can be placed on the camera cart or cases.
• Do not stand in front of the lights.
• If you can see the camera lens, it can see you. Move.

Sound
• Don’t say anything on the set you wouldn’t want everyone to hear. You may be standing near an open mike. That applies to jokes as well as complaints.
• Avoid unexpected loud noises. You don’t want to deafen the Sound Department.
• Even if the shot is MOS, keep quiet during filming.
• Keep an eye out and feet off of the sound cables.
• No food or drink on or near the sound equipment.
• Don’t crowd the video Assist Operator. Ask if you can stand by if you need to.
• The screen is not there for your entertainment.
Electric & Lights
• Never plug anything into the hot box. Ask an electrician.
• Never move a light...and if you bump one by accident, notify the AD or Gaffer.
• Never place anything on top of a light or resting against it.
• Don’t touch the lens or bulb of a lamp. Hot hot.
• Ask the electrics if you need a stinger (extension cord) or work light. Stay out of their kit and off their truck.

Grips
• Apple boxes are not chairs. Don’t sit on them.
• If you need something from the Grips, “please” and “thank you” go a long way on a stressed set.
• If you jostle a stand, let the Grips know right away.
• Unless you have permission, don’t touch the Grip equipment or help yourself to their expendables.
• Borrow from the Grip department only with permission and return it as soon as you are done with it.

Hair & Make-Up
• Knock and wait for a response before entering the Hair & Make-Up trailer or their designated area.
• Before entering a trailer, say “Stepping up”
• Don’t pester the glam squad for freebies or beauty tips.
• Never touch an actor’s face or hair during the shoot day.

Wardrobe
• Before entering the costume trailer, knock and wait until there’s an answer.
• Never “borrow” anything from the costumer’s kit.
• Don’t ask the costumers to mend or clean your personal clothing.

Art Department
• Be careful not to bump into any part of the set to avoid nicks or chipping the paint.
• “Hot Set” means keep away and don’t move anything. Walk around it if it’s in your path.
• If you bring in on the set while working, take it away with you. That means set bags, drink cans and trash.
• Don’t walk through set doors, even if they’re practical. You never know what’s behind it.
• Never use the furniture on a set. It’s not there for your comfort.
• Don’t bug the Art Department for any labels created for the production.

Props
• Never handle props on set without permission....especially prop guns. No exceptions.
• Never sit in or move a director’s chair that is not designated for you.
• The food on set is not a snack. Go to the craft service table if you’re hungry.
• Take care around breakaway glass shards. They’re sharp.
Catering & Craft Service
• Always thank them.
• Don’t complain about the food to them. Bring your own if you don’t like it. They have a budget to work with.
• The craft service table is for the cast and crew, not your kid’s lunch box. Buy your own snacks for home.

.....And Furthermore
• The Set Medic provides emergency needs like aspirin and bandages. Buy your own vitamins.
• Clean up after yourself in the honey wagon.
• Park where the Location Department tells you.
• Unless needed, keep out of the picture cars.
• The animal actors are just as important as the other ones. Don’t pet or distract them without the Trainer’s permission. That goes for the other ones also.